

Mokena Meteor Music Department Trip 2018

Orlando, Florida

January 12 - 16, 2018

TO: Parents and Students
FROM: Mrs. Bussean, Director
RE: Orlando Trip Procedures and Expectations

1. All Music Department and Mokena School District 159 rules are in effect during the entire trip.
2. Students are to behave responsibly and respectfully at all times. You are representing the Mokena Music Department and Mokena School District at all time.
3. Students must stay with their group while touring. While we are happy to have parents come watch our performances, students will not be permitted to leave their group at any time without permission.
4. Student Medical Release forms (including photocopies of insurance cards and parent driver's license) must be completed and submitted to Mrs. Bussean before being allowed to attend the trip.
5. Curfew is notated on your trip itinerary. Curfew meaning all students are confined to their assigned rooms. Room checks will be conducted by Mokena Public School chaperones and by Guardian Music Travel security personnel assigned to the group.
6. Students are fully responsible for cameras, cell phones, and other personal articles. Never leave valuables unlocked in the hotel rooms. Remember your chargers and extra batteries.
7. Spending money - Parents be the judge. Students will receive either a per diem for meals or meal vouchers so no money is necessary. However, students may wish to have extra money for snacks or souvenirs. Students need to be cautious with their money. Students should budget their trip and not bring ALL of their money with them every day.
8. **NO** co-ed room assignments and **NO** co-ed room visiting will be permitted or tolerated.
9. Get to bed early on Thursday, January 11th. This is an exciting trip and we need the students to be well rested.
10. Parents and students will meet in the band room at 7:00 am to drop their luggage and instruments off on the morning of January 12. All luggage is subject to inspection by staff. This is for everyone's safety and to ensure that students have all uniform parts and trip shirts. Please make sure all luggage and instruments have their luggage tags attached.
11. Students will be called down from class on Friday, January 12th during the school day and will check in with their chaperones.

continued . . .

12. **NO JOKING, ESPECIALLY WHILE GOING THROUGH ANY SECURITY AND METAL DETECTORS.**
13. Luggage:
 - a. Tag all luggage
 - b. Don't over do it, because you must carry your own luggage and your instrument and we don't have the space under the bus for giant suitcases. Suitcases cannot weigh more than 40 pounds. Be sure to leave room for souvenirs.
 - c. Don't pack cameras in suitcases
14. Behavior and social graces while touring:
 - a. Stay in seats
 - b. Be calm and orderly
 - c. Take necessary precautions if you feel like you may be getting sick.
 - d. Stay with the group

Remember that students represent the Mokena Music Department and the Mokena School District with their actions during all phases of our trip. Students are expected to take great care concerning their actions, appearance, language and total demeanor. STUDENT actions are very important to the entire group. This is the pioneer trip to Florida for our department and future trips depend on THESE STUDENTS. Think before you act.

15. Clothing:
 - a. Student dress at all times during the trip must be in compliance with the dress code as described in the 2017-2018 Mokena Public Schools Parent/Student Handbook.
 - i) Students are representing their school, so please no clothes that are too tight or too revealing
 - b. Bring your concert uniform (including shoes)
 - c. Remember your raingear or umbrella
 - d. It could be cold or warm - be prepared
 - e. Comfortable shoes. There will be a great deal of walking. Tie shoes must be tied at all times.
 - f. Wear a wristwatch or have a phone -- we must stay on schedule and meet time deadlines

continued. . .

16. Bus:

- a. Listen to your bus driver.
- b. **KEEP YOUR BUS CLEAN!!**

17. Airport

- a. Listen to the chaperones and follow directions
- b. Stay with the group at all times
- c. Have your student identification card available, if needed
- d. You are responsible for your luggage
- e. No joking around or horseplay on the plane or in the airport

18. Airplane:

- a. Listen to the flight attendants
- b. No joking around or horseplay on the plane or at the airport.
- c. Remain in your seat for the entire flight unless using the restroom.
- d. Keep track of your personal belongings
- e. **KEEP YOUR SEAT CLEAN!!**

19. Restaurants:

- a. No waste or mess
- b. Eat with your group and chaperone
- c. Don't waste too much time eating - there's a lot to see and do
- d. Exercise your social graces
- e. Communicate any food allergies to your server
- f. Food Vouchers - students will receive a separate voucher for lunch and dinner in the parks. Any snacks are the monetary responsibility of the student.

20. Students may have their phones and may listen to music, but they will **not** be permitted to have them out while we are performing. Listening to their music will be fine while at the hotel, on the airplane and on the bus, but not during the hours that we are away from the hotel and touring. Students must wear headphones/earbuds if they are listening to their own music.

21. Wear the Mokena Junior High School bracelet at all times. Do not take it off until we arrive back at Mokena Junior High School on Tuesday, January 16th.

22. You will also receive a MagicBand while traveling in the Disney Parks. This MagicBand is your responsibility. While we do have the ticket information in the event that you lose it, we will not purchase you a new band and you will be unable to sync your ride photos.

23. Hotel:

- a. Be orderly and quiet
- b. Rooms must be kept neat at all times
- c. No valuables left in rooms
- d. Keep doors closed and locked
- e. No co-ed room visiting -- co-ed visitation only in public areas
- f. Do not use room telephones

- g. Students cannot use pay movie channels - this feature is expected to be unhooked in all student rooms by the hotel staff. The chaperones will double-check each room to make certain this procedure has been completed.
 - h. Do not use room service
 - i. Bring enough change for snacks, pop, etc.
 - j. Please shower and use deodorant!
24. Call home:
- a. At least once per day
 - b. Can use cell phones. If you do not have one, chaperones will be happy to let you use theirs.
 - c. Collect calls from pay telephones only
 - d. Make sure you know how to make a long distance collect call
25. Bring candy, snacks and gum from home. Due to TSA rules, students are not permitted to have any water bottles or pop bottles through security. Please do not pack drinks in your carry on luggage unless you plan to finish it before we go through security.
26. If lost:
- a. Report to the nearest Disney Cast Member, policeman or security personnel and stay with him/her until arrangements are made to rejoin your group
 - b. Contact the number on your wristband
 - c. Memorize your bus number and that our tour is with Guardian Music Travel.
27. All students are expected to be in school on Wednesday, January 17th following the trip.
28. Students who fail to follow these rules, and thereby jeopardize the enjoyment and well-being of the rest of the group, will be disciplined, even if it means sending the student(s) home before the scheduled completion of the trip at the parents' expense.